

Caryford Community Hall

Vulnerable Adult & Child Protection Policy

Guiding Principles

The welfare of the child or vulnerable adult is paramount and is the responsibility of everyone. All children and vulnerable adults, without exception, have the right to protection from abuse, whether physical, verbal, bullying, exclusion or neglect. Bullying, shouting, physical violence, sexism and racism towards children or vulnerable adults will not be permitted or tolerated.

The Management Committee of Caryford Hall has a duty to safeguard the children and vulnerable adults who use the hall and its facilities, and those who may come into contact with children and vulnerable adults.

Definition of Abuse

Abuse is described as ***“a violation of an individual’s human or civil rights by any other person or persons”*** (No Secrets, Department of Health – 2000).

Definition of a Vulnerable Adult

A vulnerable adult is defined as a person who: ***“may be in need of services by reason of mental or other disability, age or illness: and who may not be able to take care of him or herself, or is unable to protect him or herself against significant harm or exploitation.”*** (Who Decides, Lord Chancellor’s Department – 1997).

Any of us might be vulnerable at some time in our lives. The key here is someone who finds difficulty in communicating, someone who is seriously mentally unwell, someone who is suicidal or someone who is unable to stand up for themselves.

This policy is in place to protect all vulnerable persons regardless of gender, ethnicity, disability, sexuality, religion or faith.

Policy Statement

- All suspicions or allegations of abuse against a child or vulnerable adult will be taken seriously and will be dealt with speedily and appropriately. Your suspicions or concerns should be reported to Judi Morison jude.morison@btinternet.com – 01963 350 160. Judi is the Safeguarding Person appointed by the Management Committee to take responsibility for reporting concerns that arise, as a matter of urgency, to the Local Authority Child Protection agency.
- All Management Committee members and volunteers will be required to become aware of child protection and vulnerable adult issues.
- The Management Committee will endeavor to keep the premises safe for use by children and vulnerable adults. The Management Committee recognizes that a higher standard of safety is required where use is made by small children and those who cannot read safety notices and physically disabled adults.

- It is the Hirers responsibility to familiarise themselves with the terms and conditions of the Hiring Agreement and the Conditions of Hire.
- The Management Committee will ensure that Hirers are made aware of their obligations under the Licensing Act 2003 to ensure that alcohol is not sold to those under 18 years of age.
- The Management Committee will ensure that hirers are aware that no children may be admitted to films when they are below the age classification for the film on show.
- No gambling or entertainment of an adult or sexual nature shall be permitted on the premises.
- Organisations hiring the hall for activities for children/vulnerable adults will be asked to show their Child Protection/Vulnerable Adults Policy before the first booking commences. Individuals hiring the hall for activities for children/vulnerable adults will be made aware of this policy.
- In addition any Hirer using the hall to provide a facility for children (playgroups, football training, youth clubs for example) will be required to show their Disclosure Barring Service (DBS) certificate to the Booking Secretary and the disclosure number will be recorded. Any delegation of that hirer to other people to supervise the children is the responsibility of the Hirer and not the Management Committee.
- The only exception to the above is when the hall is hired out for a private children's party. The Management Committee take no action to vet anyone hiring the hall for these one-off events.

General points

Caryford Hall Management Committee does not supervise children or vulnerable adults as part of their function within the Committee. DBS checks are not required for them unless they are to have unsupervised access to children or vulnerable adults. Should DBS checks become necessary they will be undertaken in compliance with the Protection of Children Act (1999), The Children's Act (2004) and Part V of the Police Act (1997).

When the Management Committee organize events to include children – it is always stated that children must be accompanied by parents or guardians.

This policy will be reviewed every three years as part of the Hallmark process or when changes occur in National Legislation or Procedures. New Management Committee members will be provided with an understanding of their responsibilities in line with this policy.